

Overview of the workshop programme

Project management for young scientists

Taking off as a project pilot

University of Potsdam, Collaborative Research Center „Information Structure“

25 October 2013 [9:00 – 17:00]

Target group: PhD students

Trainer: Dr. Simon Golin, GOLIN WISSENSCHAFTSMANAGEMENT, Hamburg

New, time limited and complex – such are the tasks generally undertaken as projects. A work environment without project work is almost unimaginable nowadays. And this is not only true for the non-academic sector: Even the doctorate is a project!

Proven project management tools pave the way for the professional development and planning of projects, for competent guiding of their implementation and for their successful completion. With the help of these tools even difficult steps in the project journey can be safely navigated.

During the workshop the participants familiarise themselves with the most important project management methods and instruments. The following topics are at the core of the workshop:

- >> Basics of project management:
From design to completion of a project
- >> It is all about direction:
Setting objectives for my projects
- >> How to handle the unforeseen:
Strategies for dealing with difficulties
- >> Projects in the higher education sector:
What are the idiosyncrasies of academia?
- >> Strengthen your strengths!
How can I exploit the strengths of my project?
- >> Stakeholder analysis:
Where do I find support for my project?
- >> Project management:
My next steps

Dr. Simon Golin, Hamburg, heads the consultancy company golin wissenschaftsmanagement. For more than 20 years now he has been involved with not-for-profit management – with a focus on science, education and the foundation sector. Amongst other things, he has been managing director of the “Deutscher Studienpreis” at the Körber foundation, secretary general of the German National Ethics Council and secretary general of the Academy of Sciences and Humanities in Hamburg.